Basic Chromebook Care

NO Food or Drinks near your Chromebook

Carrying Chromebook: **Chromebook lid should always be closed and tightly secured when moving. Do not carry your Chromebook while the screen is open.**
- Always support Chromebook with two hands on the bottom with lid closed
- Unplug Chromebook when not charging
- Never move Chromebook by lifting it by the screen
- DO NOT Throw or drop your Chromebooks (even on soft surface)

Screen care: **The Chromebook screens can be easily damaged! The screens are particularly sensitive to damage from excessive pressure on the screen**
- Do not lean or put pressure on the screen or case
- Always close Chromebook when not in use
- Leave plenty of space for your Chromebook, don’t jam between books
- Only use your finger for touch devices
- Do not put anything on the keyboard before closing the lid (eg: pens, pencils, disks, paper etc.)

A/C Power Adapter: **Two part charging plug for your Chromebook**
- Chromebook Charging port is fragile; insert and remove carefully
- DO NOT carry your Chromebook around by the plug
- When not in use wrap cord up and store safely

Cleaning Chromebook: **Never use harsh cleaning supplies**
- Power Chromebook off and unplug from Charging cable.
- Mix 40% rubbing alcohol with 60% distilled water
- Never spray solution directly onto your Chromebook. Liquid directly on Chromebook can damage it.
- Apply the cleaning solution to a soft lint free cloth (Microfiber if possible).
- Do not saturate the cloth, it should only be damp. A lot of liquid exposure can damage device and make it not function properly.
- DO NOT spray disinfectant or anything on they Chromebook